

STUDENT ADVICE DAY

15TH July, 2005

FOR STUDENTS WHO HAVE FAILED UNITS OR NEED INFORMATION ON
UNITS TO BE TAKEN IN SEMESTER 2.

Where - Billings Room, 3rd floor of the Electrical and Electronic Engineering Building.

ENGINEERING STUDENTS

Time - 9.00 am – 12.30 am AND 2.00 pm – 4.30 pm for all Engineering students including combined degree students (except BCM/BE and BCompSc/BE students)

BCM AND BCompSc STUDENTS

Time - 9.00 am – 12.30 pm for all BCM, BCompSc including any combination of combined courses.

We have arranged for a course adviser from your School, the Sub-Dean and Administrative Officer to be there to help you.

If you have failed a unit that is a prerequisite unit for one or more of your second semester units, you must seek advice on your second semester enrolment.

PLEASE NOTE :

Please ensure you bring your examination results with you on the day and a change of enrolment form if you intend to change your enrolment.

Change of enrolment forms are available from Student Administration at a cost of \$5.

- If you feel that something has been left out of your semester mark, or you are sure you should have received a higher mark, please contact the unit co-ordinator in the first instance.
- If you still feel you have been treated unfairly, or circumstances outside your control have affected your performance, please contact the Faculty Office immediately for the “**Thinking of Lodging an Appeal**” information sheet and to make an appointment to see the Sub-Dean.

Contact :

Faculty Administrative Officer :

6488 7886

Sub-Dean :

6488 3061

Web :

www.ecm.uwa.edu.au

Email :

sub-dean.ecm@uwa.edu.au